

TOWN of FOUNTAIN HILLS MARKET PLACE SHOW APPLICATION
Thurs. (Nov-April)

16858 Avenue of the Fountains, Fountain Hills, AZ 85268

Send completed BOTTOM HALF of application with photographs (if required) and all fees to:

Dixie Green Promotions, 3141 W. CHRISTy Drive Phoenix, AZ 85029 **602-789-7222**

More information and applications at www.dixiegreenpromotions.com; e-mail inquiries to dixie@dixiegreenpromotions.com

Show Information & Application Guidelines

1. Show Dates: THURS. NO AUTOMATIC ROTATING OF BOOTH SPACES.

2019: Nov. 14, 21; Dec. 5, 12, 19, 26

2020: Jan. 2, 9, 16, 23, 30; Feb. 6, 13, 27; Mar. 5, 12, 19, 26; Apr. 2, 9

2. Show Hours: Thurs.: 10a.m. – 4p.m.

3. Booth Fee: \$30 for 10x10 each time. Must be paid at setup. \$25. when paid 7 days in advance. Mailed payments must be received 7 days before show or pay 7 days in advance at the show. No refunds for any reason if you cancel in that 7 days after you pay. Only ONE show application needed for the season, unless you have changes.

4. Setup: 8a.m.-10a.m. **Teardown:** after 4p.m. **Town requires a list of all exhibitors and their Fountain Hills license numbers by Wed., before the show on Thurs. Exhibitors who have not prepaid and not let me know Wed. that you're coming on Thur., will not be allowed to setup on Thurs., even if you've been exhibiting before.**

5. Local checks only if paid 7 days before show. Otherwise cash, cashiers check or money orders **6. All exhibitors are required to have a Fountain Hills Business license & it must be posted in booth. Applications are available at our website or call 480-816-5100: vendors are responsible for obtaining their license and must show it at registration in order to setup. HEALTH LICENSE MUST BE POSTED IN BOOTH.** **7.** In order to preserve the quality appearance of shows... All tents (any color) must be professionally made (EZUp or better quality). All tables must be covered or draped to the ground. All booth areas must be kept neat and clean. Stored items must be neatly put away, covered and not detract from the appearance of the show. No clearance or sale signs.

8. Vendors are expected to keep all products, display items and booth materials within the area assigned to them. This includes umbrellas, racks, chairs, tables, signs and anything else associated with the booth. **9.** Bring dollies/carts: no driving into show area. Weights required (No Stakes) to secure your tent. **10.** No water or electricity available. **11.** Unacceptable behavior, not following the rules & misrepresentation of product may result in loss of space and all fees. Swearing, cursing & foul language will not be tolerated.

12. NO PETS or CHILDREN. **13.** Shows are smoke free: Smoking is not allowed in booths or in show area at any time including during show hours and during setup/ teardown. Smokers go outside show area to smoke. No exceptions. **14. NO OUT OF STATE CHECKS. LOCAL PHOENIX CHECKS ONLY. NO CHECKS ACCEPTED WITHIN 7 DAYS OF SHOW DATE: only cashiers check, cash, or money orders...NO EXCEPTIONS.** **15.** All shows are alcohol free and drug free, including during setup and teardown. Violations will result in loss of space and removal from show. **16. INSURANCE: All exhibitors must provide a one million dollar liability certificate naming Dixie Green Promotions as additional insured.**

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FOUNTAIN HILLS MARKET PLACE		THURS: _____
Name (required):		
Company Name:		
Address (required):		
City, State, Zip (required):		
Phone Number (required): ()		w/message service
E-mail address:		Certificate of insurance <input type="checkbox"/>
Arizona Tax License Number (required):		Fountain Hills license # :
Description of products (required):		
Booth Fee:		
Late Fee	If paid after 7 day deadline: \$5	
TOTAL ENCLOSED:	Make payable to DIXIE GREEN (NOT Dixie Green Promotions)	

I have read the Show Information and Application Guidelines for the Show I am applying for. I understand and agree to all the terms they contain. Dixie Green Promotions; event workers, Town of Fountain Hills, will not be responsible for any injuries or losses to you or your property for any reason.

Exhibitor's Signature _____ Date: _____